

**Facility/Office/Agency Account Authorization**  
**FACILITY INFORMATION**

Facility Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Representative Name: \_\_\_\_\_ Title \_\_\_\_\_

Email: \_\_\_\_\_  
Specific styles or colors required: \_\_\_\_\_ Yes \_\_\_\_\_ No

# of offices: \_\_\_\_\_ # of employees: \_\_\_\_\_ # of sets per person: \_\_\_\_\_  
If addition restrictions on style, please provide separate sheet with specific style # requirements.

If yes, indicate style #s/brand below\*:

Monetary limit \_\_\_\_\_  per person  per set  
Color restriction \_\_\_\_\_ Is this for:  Ongoing basis  One time purchase  
 If the office will be sizing employees and placing one single order for the entire office at one time, please indicate here. Otherwise, each individual will select their scrubs and take delivery at time of purchase.

\*attach separate page if necessary  
Other: \_\_\_\_\_

**AGREEMENT**

**AUTHORIZATION:** Facility agrees to provide an updated employee authorization list/notification when new employees are added and previous employees vacate positions. LoosEndz Mediscrubs is not responsible for unauthorized store charges if an updated list is not provided by the facility. All store charges are the responsibility of the facility and agree to be paid by the facility in a timely manner as outlined below. Please notify LoosEndz Mediscrubs by email (4YourCNA@gmail.com) before sending new employees for scrubs or services to prevent delays for authorization.

**PURPOSE:** This is an agreement between a facility/office/agency, hereafter known as "facility" and LoosEndz Mediscrubs Uniforms for the purchase of scrubs, apparel, shoes, supplies, accessories, educational material and/or classes without immediate remuneration, individually or in bulk, to place purchases on account to be paid at a later date by facility.

**AGREEMENT TO PAY:** The facility agrees to remit payment for all invoices within 15 calendar days of invoice submission. The facility representative signing below states unequivocally that they have the authorization to enter into this agreement on behalf of the facility. In the event that the authorized representative is no longer employed by the facility or is no longer in this position, the facility is still bound to honor this agreement and payment terms.

**TERMS:** LoosEndz Mediscrubs will invoice the facility monthly for outstanding balances and/or when outstanding balances exceed \$500.00. LoosEndz Mediscrubs will submit invoices via (select one):  
\_\_\_\_\_ email to the email address on file (or) \_\_\_\_\_ postal mail to the mailing address on file.

Facility agrees to remit payment within 15 calendar days for all invoiced amounts.

**PENALTIES:** LoosEndz Mediscrubs will assess a late charge, in accordance with FS61M-1.004 (1)(a-d):  
a. 10% of total past due for over 30 days past due  
b. 15% of total amount due for over 60 days past due  
c. 20% of total amount due for over 90 days past due  
d. 25% of total amount due for over 120 days past due

For all accounts in arrears, with outstanding unfulfilled invoices over 15 days after invoicing, all further store credit will be placed on hold and no further merchandise will be extended on credit to the facility until the account is brought current.

**DURATION:** LoosEndz Mediscrubs reserves the right to withdraw the offer of credit to any facility, person or entity at any time, for any reason, with no prior notice.

**LEGAL REMEDY:** This contract is enforceable under Florida law. All claims and disputes arising under or relating to this Agreement are to be settled either through arbitration or litigation in the state of Florida, as deemed appropriate by LoosEndz Mediscrubs. Facility agrees to pay for all court costs, arbitration costs and attorney fees for any legal action arising from an attempt to collect this debt.

By signing below, the facility representative states that they have the authorization to enter into a binding contract for payment on behalf of the facility and agree to be held to the terms stated herein. The facility agrees to remit payment within 15 calendar days of receipt of invoice. Facility agrees to notify LoosEndz Mediscrubs of any change in Facility contact, address or accounts receivable.

\_\_\_\_\_  
Facility Contact Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name